

## Minutes of Regular Session Meeting

July 12, 2017

### The Board of Education Summit Hill District 161

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The regular session meeting of the Board of Education of Summit Hill District 161 was held July 12, 2017 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Mr. Marron, Mr. Faber, Mrs. Borgens, Mr. Leonard, and Mr. Martin. Mrs. Murphy arrived at 7:19 pm. Member absent Mrs. Martin. Others in attendance were: Mrs. Rains, Mrs. DeBoer, Mr. Wiley, principals and members of the community.

#### Freedom of Information Requests

Mrs. Rains stated a FOIA request was made Gabriella Lauricella, Data Acquisition Specialist SMARTProcure and was completed in the appropriate time frame.

#### Public Comments

There were no public comments.

#### Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Leonard seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of June 14, 2017
- 4-A 2 - Approval of May Treasurer's Report/Financial Report
- 4-A-3 – Approval of Bills List of July 12, 2017
- 4-A-4- Approval of Resignation of Staff
  - Elizabeth Braun, Speech Pathologist effective June 27, 2017
  - Rachel McSpaden, teacher effective July 7, 2017
- 4-A-5– Approval of Family Medical Leave
  - None at this time
- 4-A-6- Approval of Employment of Staff
  - Eric Cotter, Psychologist at Frankfort Square and Indian Trail School
  - Jennifer Hodys, Teacher at Hilda Walker School
  - Katherine Tracy, EC II Teacher at Dr. Julian Rogus School
  - Haley Pyrkowski, EC Teacher at Dr. Julian Rogus School
  - Meghan Bednarz, Paraprofessional at Hilda Walker School
  - Heather Governale, Paraprofessional at Summit Hill Jr. High School
  - Michelle Kilpatrick, Paraprofessional at Summit Hill Jr. High School
  - Marcella Kwiecinski, Paraprofessional at Arbury Hills School
  - Maribeth Hampton, Building Tech
  - Maranda Ahlfeld, Building Tech
  - Andrew Byerwalter, Building Tech
  - Kevin Ragauskis, Building Tech

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the regular session meeting minutes of June 14, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of May Treasurer' Report/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the May Treasurer's/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Bills List of July 12, 2017

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the July 12, 2017 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Resignation

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education accept the resignations of:

Elizabeth Braun, Speech Pathologist effective June 27, 2017  
Rachel McSpaden, teacher effective July 7, 2017

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education employ:

Eric Cotter, psychologist at Frankfort Square and Indian Trail School  
MA Lane Step 1  
Jennifer Hodys, teacher at Hilda Walker School  
BA Lane Step 1  
Katherine Tracy, EC II teacher at Dr. Julian Rogus School  
MA+15 Lane Step 12  
Haley Pyrkowski, EC teacher at Dr. Julian Rogus School  
BA Lane Step 2  
Meaghan Bednarz, paraprofessional at Hilda Walker School  
Hourly rate \$13.25

Heather Governale, paraprofessional at Summit Hill Jr. High School  
Hourly rate \$13.25  
Michele Kilpatrick, paraprofessional at Summit Hill Jr. High School  
Hourly rate \$13.25  
Marcella Kwiecinski, paraprofessional at Arbury Hills School  
Hourly rate \$13.25  
Maribeth Hampton, building tech  
Hourly rate \$14.00  
Maranda Ahlfeld, building tech  
Hourly rate \$14.00  
Andrew Byerwalter, building tech  
Hourly rate \$14.00  
Kevin Ragauskis, building tech  
Hourly rate \$14.00

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of the 2017-2018 Administrative Handbook

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the 2017-2018 Administrative handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of the 2017-2018 Certified Handbook

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the 2017-2018 certified handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of the 2017-2018 Non-Certified Handbook

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the 2017-2018 non-certified handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Board Recording Secretary Stipend

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education increase the Board Recording Secretary stipend to \$90 per meeting. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Confirmation of Existence of Hazardous Transportation Routes During 2016-2017 School Year

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education confirm the hazardous conditions requiring the transportation of students which was approved by the Illinois Department of Transportation remained

unchanged during the 2016-2017 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Food Service Intergovernmental Agreement

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the intergovernmental agreement with Union School District 81 concerning the preparation of meals under the National School Lunch Program beginning the first day of school in August 2017 through the last day of school in June in 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays.

Mrs. Murphy arrived at 7:19 p.m.

#### Review on Closed Session Minutes/Destruction of Closed Session Recordings

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education authorize the destruction of closed session audio recordings for the period of July 1, 2015 through December 31, 2015. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Written Legal Opinion

A motion was made by Mr. Martin and seconded by Mrs. Murphy that the Board of Education authorize the Superintendent to get a written legal opinion on the action that was taken on April 12, 2017 regarding staffing. Roll Call Vote: Mr. Marron nay, Mr. Faber nay, Mrs. Borgens nay, Mr. Leonard nay, Mrs. Murphy aye, Mr. Martin aye. Motion did not carry: 2 ayes, 4 nays.

#### New Board Member Assignment

Mr. Marron asked that this item be tabled until the next meeting.

#### Enrollment Report

Mrs. Rains stated that 182 kindergarten student had completed registration and 1,843 students have completed the re-registration process.

#### Updated on National School Lunch Program

Mrs. Rains stated ISBE has requested that the District host a food taste testing for families so that they may sample items that are found in the school lunches to increase participation. The taste testing will be held August 16 from 10 a.m.- 3p.m at the District Office during volunteer ID picture day when several parents will be filtering into the building.

#### Presentation of District 843 2017-2018 Budget

Business Manager Colleen Wronski provided an overview of the proposed Lincoln-Way Special Education Cooperative District 843 annual budget for FY 2017-2018.

#### Preliminary 2017-2018 District 161 Budget Presentation

Mr. Wiley presented the preliminary 2017-2018 Summit Hill School District 161 Budget to the Board of Education.

#### Special Education Programming Update

Mrs. Rains stated that they would like to begin investigating of the return of Summit Hill School District 161 students who are currently placed in the Social and Emotional Learning Foundation program within the Lincoln-Way Area Special Education Cooperative to our district buildings in 2018-2019.

#### Building Operations Reports

Mrs. Rains stated that the Building and Operation Reports would be a standing item on the agenda to help keep the board informed on various projects.

#### District 843 Meeting Report

Mr. Marron attended the June 27, 2017 Special Education Meeting and gave a report to the Board.

#### Public Comments

#### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:02 pm.

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President

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Secretary