

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**August 23, 2017**

The regular session meeting of the Board of Education of Summit Hill District 161 was held August 23, 2017 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Mr. Marron via teleconference, Mr. Faber, Mrs. Borgens, Mrs. Murphy, Mrs. Martin, Mr. Leonard and Mrs. Martin Others in attendance were: Mrs. Rains, Mrs. DeBoer, Mr. Snipes, Mr. Wiley, principals and members of the community.

**Freedom of Information Requests**

There were no FOIA requests.

**Public Comments**

There were no public comments.

**Approval of Consent of Agenda**

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of August 9, 2017
- 4-A-1b – Special Meeting Minutes of August 14, 2017
- 4-A-2 - Approval of July Treasurer’s Report/Financial Report
- 4-A-3 – Approval of Bills List of August 23, 2017
- 4-A-4- Resignation of Staff
  - Michelle Sturgis, effective August 15, 2017
- 4-A-5- Approval to Rescind Employment Offer
  - Maribeth Hampton, effective August 23, 2017
- 4-A-6– Approval of Family Medical Leave
  - None at this time
- 4-A-7- Approval of Employment of Staff
  - Romona Janssens, Lunchroom Supervisor at Frankfort Square School
  - Ashley Johnson, Building Tech at Hilda Walker School
- 4-A-8- Approval of Memorandum of Understanding

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

**Approval of Regular Session Meeting Minutes**

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the regular session meeting minutes of August 9, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Special Meeting Minutes of August 14, 2017

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the special meeting minutes of August 14, 2017 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of July Treasurer' Report/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the July Treasurer's/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Bills List of August 23, 2017

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the August 23, 2017 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of Michelle Sturgis, effective August 15, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval to Rescind Employment Offer

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education rescind the employment offer of Maribeth Hampton effective August 23, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ:

Romona Janssens, Lunchroom Supervisor at Frankfort Square School  
Hourly rate \$13.25  
Ashley Johnson, Building Tech at Hilda Walker School  
Hourly rate \$14.00

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Memorandum of Understanding

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the Memorandum of Understanding as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Purchase of Two Copy Machines

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the purchase of two Canon copiers at a cost of \$21,333.33. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Paraprofessional Handbook

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the paraprofessional handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Custodial Appendix to the Non-Certified Handbook

A motion was made by Mrs. Borgens and seconded by Mrs. Murphy that the Board of Education approve the custodial appendix to the non-certified handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Martin aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Enrollment Report

Mrs. Rains stated that 213 kindergarten student had completed registration and 2,546 students have completed the re-registration process.

#### First Day of School

Mrs. Rains presented a PowerPoint on the first day of school.

#### Tentative 2017-2018 Budget Presentation

Mrs. Rains presented the summary of the tentative budget and stated that the tentative budget would be on public display for 30 days and would be approved on September 27, 2017 meeting.

#### Curricular Update

Mrs. Rains presented a curricular updated to the Board.

#### Summer Bridge Recap

The board heard a report on the Summer Bridge program that was held July 31, 2017 through August 10, 2017.

### Special Education ESY Update

The board heard a report on the ESY summer program.

### Building Operations Reports

Mrs. Rains stated that the Building and Operation Reports would be a standing item on the agenda to help keep the board informed on various projects.

### Public Comments

There were no public comments.

### Personnel and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education go into closed session according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays. The time was 7:19 pm.

### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:34 pm.

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President

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Secretary