

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**October 30, 2017**

The regular session meeting of the Board of Education of Summit Hill District 161 was held October 30, 2017 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Stacey Borgens, Joy Murphy, Patricia Martin and George Leonard. Members absent: Jim Martin. Others in attendance were: Superintendent Rains, Leslie DeBoer, John Snipes, Doug Wiley, principals and members of the community.

Recognition

Recognized Summit Hill Jr. High Cross Country team members Hallie Hoger and Gerry Cushing for qualifying in the IESA Class 3A Cross Country State Conference along with the October Wall of Gratitude honorees.

Freedom of Information Requests

Superintendent Rains stated that a FOIA request was made by American Watchdogs Inc. and was completed in the appropriate timeframe.

Public Comments

There were no public comments.

Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mrs. Martin seconded that the Board of Education approve the following consent agenda items:

4-A-1a – Regular Session Meeting Minutes of October 11, 2017

4-A-2 – Approval of September Treasurers/Financial Report

4-A-3 – Approval of Bills List of October 25, 2017

4-A-4- Resignation of Staff

Megan Urbanczyk, effective October 13, 2017

William Kausal, effective October 27, 2017

4-A-5– Approval of Family Medical Leave

None at this time

4-A-6- Approval of Employment of Staff

Cindy Ziemann, FMLA teacher at Dr. Julian Rogus School

Deborah Way, Learning Center Aide at Indian Trail School

Denise Truss-Nash, Paraprofessional at Summit Hill Jr. High School

Marsha O’Neal Lunchroom Supervisor at Indian Trail School

Rebecca Dryfhout, Lunchroom Supervisor at Indian Trail School

Brandy Daly, Lunchroom Supervisor at Indian Trail School

Alice Peterson, Lunchroom Supervisor at Indian Trail School

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education approve the regular session meeting minutes of October 11, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of September Treasurers/Financial Report

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education approve the September Treasurers/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of October 30, 2017 Bills List

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education approve the October 30, 2017 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education accept the resignations of:

Megan Urbanczyk, effective October 13, 2017  
William Kausal, effective October 27, 2017

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education employ:

Cindy Ziemann, FMLA teacher at Dr. Julian Rogus School  
BA Lane Step 1 (from approximately November 15, 2017 to approximately February 28, 2018)  
Deborah Way, Learning Center Aide at Indian Trail School  
Hourly rate: \$10.00  
Denise Truss-Nash, Paraprofessional at Summit Hill Jr. School  
Hourly rate: \$13.25  
Marsha O'Neal, Lunchroom Supervisor at Indian Trail School

Hourly Rate: \$13.25  
Rebecca Dryfhout, Lunchroom Supervisor at Indian Trail School  
Hourly Rate: \$13.25  
Brandy Daly, Lunchroom Supervisor at Indian Trail School  
Hourly Rate: \$13.25  
Alice Peterson, Lunchroom Supervisor at Indian Trail School  
Hourly Rate: \$13.25

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Second and Final Reading of Board Policies

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the second and final reading of Board Policy 2:210, 2:260, 4:70, 6:80, 6:180, 6:210, 6:290, 6:330, 7:80, 7:160, and 8:70 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Acceptance of Gifts from School Organizations

A motion was made by Mrs. Martin and seconded by Mrs. Borgens that the Board of Education approve with appreciation of the Board of Education, the gifts from Arbury Hills Elementary STARS gifts in the amount of \$2,205; Dr. Julian Rogus School RESCO gifts in the amount of \$14,157; Frankfort Square School SCO gifts in the amount of \$4,423; Indian Trail School SCO gifts in the amount of \$1,805; Hilda Walker School SCO gifts in the amount of \$644; Summit Hill Jr. High SCO gifts in the amount of \$693; Summit Hill Jr. High and Hilda Walker School Band Boosters gifts in the amount of \$1,493; and Summit Hill Jr. High and Hilda Walker School Athletic Boosters gifts in amount of \$8,583. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of School Improvement Plans for the Schools and District

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the 2017-2018 School Improvement Plans for schools within District 161 and the District Improvement Plan. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Extracurricular Fees

Mr. Marron had requested that this item be placed on the agenda.

A motion was made by Mr. Marron and seconded by Mrs. Borgens that the Board of Education set the maximum district fee for all extra and co-curricular activities, including athletics, music programs, teams, and clubs, at \$10 per activity. Furthermore, that the Board of Education direct the Superintendent to establish guidelines, process, and procedures to reinvest into extra and co-curricular activities any funds from collected district activity fees, gate fees, ticket sales, or other funds

generated by these groups. Note that activity generated funds may not include regular team, group, or club dues beyond the maximum \$10 district fee, but may include fund-raising and/or special assessments for equipment, activities, or gifts.

There was discussion regarding this item. Mr. Marron asked to table the extracurricular fee motion until the next meeting.

A motion was made by Mr. Marron and seconded by Mr. Leonard to table the extracurricular fees until the November 8<sup>th</sup> meeting. After a voice vote the motion carried.

#### Enrollment Report

Superintendent Rains stated that there are 2,962 students enrolled in Summit Hill School District 161.

#### Lincoln-Way Area Curriculum Council

Superintendent Rains shared an update on the October 5<sup>th</sup> Lincoln-Way Area Curriculum Council meeting.

#### Review of Teacher In-Service October 6, 2017

Superintendent Rains shared an update on the October 6<sup>th</sup> Teacher In-Service.

#### District Fee Overview

Superintendent Rains shared a comparison of our fees with other local districts. Superintendent Rains stated the district for the most part, charges for the same types of activities and the fees charged are all fairly comparable.

#### PMA Quarterly Investment Report

As per board policy 4:30, the board received a written report from PMA.

#### Building Operations Reports

Mrs. Rains stated that the Building and Operation Reports would be a standing item on the agenda to help keep the board informed on various projects.

#### District 843 Meeting Report

Mr. Marron attended the October 24, 2017 Special Education Meeting and gave a report to the Board.

#### Public Comments

There were no public comments.

#### Personnel and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education go into closed session according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr.

Faber aye, Mrs. Borgens, Mrs. Murphy aye, Mrs. Martin aye, Mr. Leonard aye.  
Motion carried: 6 ayes, 0 nays. The time was 7:53 pm.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:18 pm.

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President

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Secretary