

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**December 13, 2017**

The regular session meeting of the Board of Education of Summit Hill District 161 was held December 13, 2017 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron via tele-conference, Dave Faber, Stacey Borgens, Joy Murphy, Jim Martin, Patricia Martin and George Leonard PM. Others in attendance were: Superintendent Rains, Leslie DeBoer, John Snipes, Doug Wiley, principals and members of the community.

**Recognition**

Recognized Jenna O'Callaghan, Katie McGrath, Melissa Farrell, Dr. Susan Quilantan and Tina Prorok for their completion of the Superintendent Advisory for Board Goal 4 Leadership Cadre program.

**Dr. Julian Rogus Presentation**

Dr. Julian Rogus first grade students in Mrs. O'Callaghan's class presented how they use QR codes and Microsoft forms to access classroom assessments.

**Freedom of Information Requests**

There were no FOIA's

**Public Comments**

There were no public comments.

**Personnel Matters (Closed Session)**

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education go into closed session according to 5 ILCS 120/2 (1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

**Approval of Consent of Agenda**

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-B-1a – Regular Session Meeting Minutes of November 8, 2017
- 4-B-1b - Closed Session Meeting Minutes of November 8, 2017
- 4-B-2 – Approval of Bills List of December 13, 2017

4-B-3 – Approval of October Treasurer’s/Financial Report

4-B-4- Resignation of Staff

Denise Truss-Nash, paraprofessional effective November 17, 2017

4-B-5– Approval of Family Medical Leave

None at this time

4-B-6- Approval of Employment of Staff

Thomas Jesse, FMLA teacher at Summit Hill Jr. High School

Melaura Carattini, FMLA teacher at Frankfort Square School

Timothy Cornell, custodian at the Mary Drew Administrative Center

Mandy Baker, custodian at Frankfort Square School/Indian Trail School

Emily Graziano, learning center aide at Dr. Julian Rogus School

Nicole Stepuszek, paraprofessional at Dr. Julian Rogus School

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the regular session meeting minutes of November 8, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Closed Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session meeting minutes of November 8, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of December 13, 2017 Bills List

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the December 13, 2017 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of October Treasurer’s/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the October Treasurer’s/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignations of:

Denise Truss-Nash, paraprofessional effective November 17, 2017

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ:

Thomas Jesse, FMLA teacher at Summit Hill Jr. High  
BA Lane Step 1 (from approximately January 8, 2018 to approximately April 2, 2018)  
Melaura Carattini, FMLA teacher at Frankfort Square School  
BA Lane Step 1 (from approximately January 8, 2018 to approximately April 12, 2018)  
Timothy Cornell, Day Custodian at the Mary Drew Administrative Center  
Hourly rate \$11.25  
Mandy Baker, custodian at Frankfort Square School/Indian Trail School  
Hourly rate \$11.25  
Emily Graziano, learning center aide at Dr. Julian Rogus School  
Hourly rate \$10.00  
Nicole Stepuszek, paraprofessional at Dr. Julian Rogus School  
Hourly rate \$13.25

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### 2017 Levy Hearing (7:00 PM)

Mr. Marron declared the 2017 levy hearing open at 7:00 PM and asked if anyone wished to comment on the 2017 levy.

There were no comments.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education close the 2017 Levy Hearing. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

#### Approval of 2017 Levy & Related Documents

A motion was made by Mrs. Borgens and seconded by Mrs. Murphy that the Board of Education authorize the President to sign the Certification of Compliance with the Truth in Taxation Act for the 2017 levy. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

## 2017 Levy Adoption

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education adopt a certificate of tax levy resolution for the 2017 levy in the amounts of Education Fund, \$23,975,000; Operations & Maintenance Funds, \$3,213,500; Transportation Fund, \$1,365,000; Working Cash Fund, \$315,000; Illinois Municipal Retirement Fund, \$250,000; Social Security Fund, \$512,500; Tort Immunity Fund, \$225,000; Special Education Fund, \$465,000; and Bond and Interest Fund, for a total levy in the amount of \$30,321,000. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

## Approval of Authority to Enter into Natural Gas and Electricity Contracts

A motion was made by Mrs. Borgens and seconded by Mrs. Martin that the Board of Education give the Superintendent the authority to execute contracts for the purchase of natural gas and electricity if deemed to be in the best interests of the District, and that the terms of the agreements not exceed more than three years. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

## Approval of Software Maintenance Agreement for Metasys System

Mr. Marron requested that this item be table pending legal review.

## Approval of Completion of Dr. Julian Rogus Wi-fi Project

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the overall project cost for the completion of wireless access points at Dr. Julian Rogus School in the amount of \$35,055 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

## Superintendent Evaluation Process

A motion was made by Mr. Faber and seconded by Mrs. Borgens that the Board of Education approve the Superintendent Evaluation process as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays.

## Enrollment Report

Superintendent Rains stated that there are 2,966 students enrolled in Summit Hill School District 161.

## Discussion of 2018-2019 District Calendar

Superintendent Rains presented a draft of the 2018-2019 District Calendar for the Board to review. Superintendent Rains stated the District Calendar will be presented for approval at the January 10<sup>th</sup> meeting.

## 5 Essential Survey

Superintendent Rains stated that the 5 Essential Survey will be available from December 14 through January 18 for students, teacher and parents to participate in.

## Lincoln-Way Area Curriculum Council

The Board heard an update on the November 16 Lincoln-Way Area Curriculum Council meeting.

## Social and Emotional Learning Foundation Program Executive Summary

Superintendent Rains stated that after gathering various pieces of information pertaining to social and emotional supports and programs provided across the district and hosting Special Education Advisory meetings focusing on the SELF program, we would like to recommend that the current students participating in the SELF continue to participate in the Lincoln-Way Special Education Cooperative SELF program for the 2018-2019 school year.

## Building Operations Reports

Mrs. Rains stated that the Building and Operation Reports are a standing item on the agenda to help keep the board informed on various projects.

## District 843 Meeting Report

Mr. Marron attended the November 28, 2017 District 843 Meeting and gave a report to the Board.

## Public Comments

There were no public comments.

## Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mrs. Murphy that the Board of Education go into closed session according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Murphy aye, Mr. Martin aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 7 ayes, 0 nays. The time was 8:01 pm.

## Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:28 pm.

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President

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Secretary