

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**January 10, 2018**

The regular session meeting of the Board of Education of Summit Hill District 161 was held January 10, 2018 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Stacey Borgens, Jim Martin and George Leonard. Members absent: Joy Murphy and Patricia Martin. Others in attendance were: Superintendent Rains, Leslie DeBoer, John Snipes, Doug Wiley, principals and members of the community.

#### Freedom of Information Requests

Superintendent Rains stated that a FOIA request was made by Alejandro Garcia and was completed in the appropriate timeframe.

#### Public Comments

There were no public comments.

#### Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Martin seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of December 13, 2017
- 4-A-1b - Closed Session Meeting Minutes of December 13, 2017
- 4-A-1c – Policy Committee Meeting Minutes of December 13, 2017
- 4-A-2 – Approval of Bills List of January 10, 2018
- 4-A-3 – Approval of November Treasurer’s/Financial Report
- 4-A-4- Resignation of Staff
  - None at this time
- 4-A-5– Approval of Family Medical Leave
  - None at this time
- 4-A-6- Approval of Child Care Leave
  - Employee 2261
- 4-A-7- Approval of Employment of Staff
  - Mary Jo Grzymiski, FMLA teacher at Arbury Hills School
  - David Dixon, day custodian at Dr. Julian Rogus School
  - Lisa Parks, paraprofessional at Summit Hill Jr. High School

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the regular session meeting minutes of December 13, 2017. Roll

Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Closed Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the closed session meeting minutes of December 13, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Policy Committee Meeting Minutes of December 13, 2017

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the policy committee meeting minutes of December 13, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of January 10, 2018 Bills List

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the January 10, 2018 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of November Treasurer's/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the November Treasurer's/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Resignation of Staff

None at this time.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Child Care Leave

A motion was made Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve an extension of a child care leave from May 29, 2018 through the end of the 2017-2018 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education employ:

Mary Jo Grzyski, FMLA teacher at Arbury Hills School

BA Lane Step 1 (from approximately February 27, 2018 to approximately April 30, 2018)

David Dixon, day custodian at the Dr. Julian Rogus School

Hourly rate \$11.25

Lisa Parks, paraprofessional at Summit Hill Jr. High School

Hourly rate \$13.25

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Adoption of the 2018-2019 School District Calendar

A motion was made by Mr. Martin and seconded by Mrs. Borgens that the Board of Education adopt the Summit Hill District calendar for the 2018-2019 school year as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### First Reading of Board Policies

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the first reading of Board Policy 2:260, 4:15, 4:60, 4:110, 4:170, 5:200, 5:240, 5:290, 6:50, 6:60, 7:70, 7:180, 7:260 and 7:270 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Kindergarten Registration Fees

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education set the extended day kindergarten registration fee for the 2018-19 school year at \$150 and half-day kindergarten fee at \$125, and also approve a \$30 off incentive for kindergarten registration fees beginning February 6, 2018 and continuing through February 20, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Student Milk Fee for 2018-2019

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education set the yearly cost of student milk to be \$52.20 for the 2018-2019 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Approval of Rules and Regulations to Govern Use of School Facilities

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the Rules and Regulations to Govern Use of School Facilities as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

### Approval of Software Maintenance Agreement of Metasys System

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve a one year software maintenance agreement with Jonson Controls for the Metasys control system in the amount of \$10,500. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

### Enrollment Report

Superintendent Rains stated that there are 2,966 students enrolled in Summit Hill School District 161.

### Kindergarten Registration Drive 2018-2019

Superintendent Rains stated that the Kindergarten registration drive is set for February 6, 2018.

### District Wide Proof of Residency Drive

Superintendent Rains stated that the district wide proof of residency drive is set for February 26 and 27, 2018.

### 2017-2018 Budget Update

Superintendent Rains stated that the 2017-2018 Budget Update was included in their BoardBook for review.

### Preview of January 12, 2018 In-Service

Superintendent Rains shared and update on the January 12<sup>th</sup> Teacher In-Service.

### PMA Quarterly Investment Report

As per board policy 4:30, the board received a written report from PMA.

### Building Operations Reports

Mrs. Rains stated that the Building and Operation Reports are a standing item on the agenda to help keep the board informed on various projects.

### District 843 Meeting Report

Mr. Faber attended the December 19, 2017 District 843 Meeting and gave a report to the Board.

### Public Comments

There were no public comments.

### Closed Session Meeting Minutes Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education go into closed session according to 5ILCS120/2(c)(21) to discuss the minutes of meetings lawfully closed, whether for purposes of approval by the body of

the minutes or semi-annual review of the minutes as mandated by Section 2.06. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays. The time was 7:19 pm.

#### Return to Open Session

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education return to open session. After a voice vote the motion carried. The time was 7:23 pm.

#### Review of Closed Session Minutes and Recordings/Destruction of Closed Session Recordings

A motion was made by Mr. Martin and seconded by Mr. Faber that the Board of Education authorize the destruction of closed session audio recordings for the period January 1, 2016 through June 30, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:26 pm.

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President

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Secretary