

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

August 22, 2018

The regular session meeting of the Board of Education of Summit Hill District 161 was held August 22, 2018 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Stacey Borgens, Jim Martin, Patricia Martin and George Leonard. Members absent: Joy Murphy. Others in attendance were: Superintendent Rains, Leslie DeBoer, John Snipes, Doug Wiley, principals and members of the community.

Recognition

Town Center Bank was recognized for their generous donation of school supplies to the District.

Freedom of Information Requests

Superintendent Rains stated that a FOIA request was made by Katy Smyser, NBC Chicago and was completed in the appropriate timeframe.

Public Comments

There were no public comments

Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

Mr. Marron requested that item 4-A-8 Memorandum of Agreement be removed from the consent agenda and table until the September 26th meeting.

- 4-A-1a - Regular Session Meeting Minutes of August 8, 2018
- 4-A-1b - Closed Session Meeting Minutes of August 8, 2018
- 4-A-1c - Unit District Committee Meeting Minutes on August 15, 2018
- 4-A-2 - Approval of July Treasurer's Report/Financial Report
- 4-A-3 - Approval of Bills List of August 22, 2018
- 4-A-4 - Resignation of Staff
 - Kim Koran, clerk effective August 9, 2018
 - Kevin Ragauskis, building tech effective August 17, 2018
 - Ramona Janssens, lunchroom supervisor effective August 15, 2018
 - Deborah Way, learning center aide, effective August 15, 2018
 - Pamela Tucker, paraprofessional, effective August 15, 2018
- 4-A-5- Approval of Family Medical Leave
 - None at this time
- 4-A-6- Approval of Employment of Staff
 - Mary Petrozzi, FMLA teacher at Arbury Hills School
 - Kristi Macek, FMLA teacher at Summit Hill Jr. High School
 - Stephanie Studer, paraprofessional at Arbury Hills School
 - Melanie Graff, paraprofessional at Arbury Hills School

Abigail Hartley, operations department clerk at Mary Drew
Administrative Center
Anastasia Killas, clerk at Dr. Julian Rogus School
Katherine Guinea, lunchroom supervisor at Frankfort Square School
Christina Marks, lunchroom supervisor at Frankfort Square School
Kristen Glasgow, clerk at Summit Hill Jr. High School
Rita Usher, paraprofessional at Summit Hill Jr. High School

4-A-8 – Approval of Memorandum of Understanding

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye,
Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Personnel, Collective Negotiations and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity, and according to 5ILCS120/2(c)(2) for the purpose of collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays. The time was 7:06 pm.

Return to Open Session

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education return to open session. After a voice vote the motion carried. The time was 7:34 pm.

Mr. Marron requested that item 4-A-8 Memorandum of Agreement be removed from the consent agenda and table until the September 26th meeting.

Approval of Regular Session Meeting Minutes of August 8, 2018

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the regular session meeting minutes of August 8, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session Meeting Minutes of August 8, 2018

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session meeting minutes of August 8, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Unit District Committee Meeting Minutes of August 15, 2018

A motion was made Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the unit district committee meeting minutes of August 15, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of July Treasurer's Report/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the July Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of August 22, 2018 Bills List

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the August 22, 2018 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of:

Kim Koran, clerk effective August 9, 2018
Kevin Ragauskis, building tech effective August 17, 2018
Ramona Janssens, lunchroom supervisor effective August 15, 2018
Deborah Way, learning center aide, effective August 15, 2018
Pamela Tucker, paraprofessional, effective August 15, 2018

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the employment of:

Mary Petrozzi, FMLA teacher at Arbury Hills School (from approximately August 20, 2018 to approximately November 13, 2018)
MA Lane Step 1
Kristi Macek, FMLA teacher at Summit Hill Jr. High School (from approximately August 23, 2018 to approximately September 26, 2018)
BA Lane Step 1
Stephanie Studer, paraprofessional at Arbury Hills School
Hourly rate \$13.25
Melanie Graff, paraprofessional at Arbury Hills School

Hourly rate \$13.25
Abigail Hartley, operations department clerk at Mary Drew Administrative Center
Hourly rate \$10.00
Anastasia Killas, clerk at Dr. Julian Rogus School
Hourly rate \$10.00
Katherine Guinea, lunchroom supervisor at Frankfort Square School
Hourly rate \$13.25
Christina Marks, lunchroom supervisor at Frankfort Square School
Hourly rate \$13.25
Kristen Glasgow, clerk at Summit Hill Jr. High School
Hourly rate \$10.00
Rita Usher, paraprofessional at Summit Hill Jr. High School
Hourly rate \$13.25

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Memorandum of Understanding

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the Memorandum of Understanding as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of District 843 2018-2019 Budget

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the Lincoln-Way Area Special Education Joint Agreement District 843 budget as presented. Roll Call Vote: Mr. Marron present, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 5 ayes, 1 present, 0 nays.

Approval of Paraprofessional Handbook

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the Paraprofessional Handbook as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye, Mrs. Martin aye. Motion carried: 6 ayes, 0 nays.

Enrollment Report

Superintendent Rains gave an update on the completed kindergarten registrations and the completed re-registrations.

Recap of the 2017-2018 Budget

The Board heard a recap of the 2017-2018 budget.

Tentative 2018-2019 Budget Presentation

Mr. Wiley stated that the budget would be on public display for 30 days and the budget hearing is set for September 26 for Board approval.

Summer Bridge Recap

The Board heard an update on the Summer Bridge Program.

Summer STEM Camp

The Board heard an update on the Summer STEM Camp.

Special Education ESY Update

The Board heard an update on the ESY program.

Summer Building and Grounds Update

The Board was presented with items that being worked on over the summer.

Building Operations Reports

Superintendent Rains stated that the Building and Operation Reports are a standing item on the agenda to help keep the board informed of the various projects.

Unit District Committee Update

Mr. Marron gave a report on the August 15 Unit District Committee meeting.

Public Comments

None at this time.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:56 pm.

President

Secretary