

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**September 12, 2018**

The regular session meeting of the Board of Education of Summit Hill District 161 was held September 12, 2018 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Stacey Borgens, Jim Martin, and George Leonard. Members absent: Patricia Martin and Joy Murphy. Others in attendance were: Superintendent Rains, Leslie DeBoer, John Snipes, Doug Wiley, principals and members of the community.

**Recognition**

Laura Fifer was recognized for being named as award recipient in ISBE' State Those Who Excel education award program in the classroom teacher category. Also recognized was Frankfort Square School for being ranked as #7 out the top 10 elementary and middle schools in Will County.

**Freedom of Information Requests**

There were no FOIA requests.

**Public Comments**

There were no public comments

**Approval of Consent of Agenda**

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Martin seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of August 22, 2018
- 4-A-1b – Closed Session Meeting Minutes of August 22, 2018
- 4-A-1c- Special Meeting Minutes of August 29, 2018
- 4-A-2 – Approval of Bills List of September 12, 2018
- 4-A-3- Resignation of Staff
  - Julie Kane, paraprofessional effective August 29, 2018
- 4-A-4– Approval of Family Medical Leave
  - None at this time
- 4-A-5- Approval of Employment of Staff
  - Michelle Conway, learning center aide at Indian Trail School
  - SaLawna Jones, paraprofessional at Dr. Julian Rogus School
  - Catherine Whitney, lunch supervisor at Dr. Julian Rogus School
  - Angela Carlson, paraprofessional at Dr. Julian Rogus School
  - Cassandra Ramirez, paraprofessional at Dr. Julian Rogus School

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of Regular Session Meeting Minutes of August 22, 2018

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the regular session meeting minutes of August 22, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of Closed Session Meeting Minutes of August 22, 2018

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the closed session meeting minutes of August 22, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of Special Meeting Minutes of August 29, 2018

A motion was made Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the special meeting minutes of August 29, 2018. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of September 12, 2018 Bills List

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the September 12, 2018 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education accept the resignation of:

Julie Kane, paraprofessional effective August 29, 2018

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye, Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the employment of:

Michelle Conway, learning center aide at Indian Trail School  
Hourly rate \$10.00  
Salwana Jones, paraprofessional at Dr. Julian Rogus School  
Hourly rate \$13.25

Catherine Whitney, lunchroom supervisor at Dr. Julian Rogus School  
Hourly rate \$13.25  
Angela Carlson, paraprofessional at Dr. Julian Rogus School  
Hourly rate \$13.25  
Cassandra Ramirez, paraprofessional at Dr. Julian Rogus School  
Hourly rate \$13.25

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Martin aye,  
Mr. Leonard aye. Motion carried: 5 ayes, 0 nays.

#### Setting the Date for Special Meeting for Board Planning for 2019-2020

Mr. Marron ask that this item to be brought back to the September 26 meeting to confirm that the date of February 9, 2018 would work for all of board members and administrators.

#### Approval of Snow Removal Contract

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve a one-year contract extension with Eternally Green Lawn Care for snow removal services during the 2018-2019 winter season at the per event rates as presented.

#### Enrollment Report

Superintendent Rains gave an update on the student enrollment and stated we are within guidelines in all grade levels.

#### Opening Institute Recap

The Board heard a recap on the August 20 and 21 opening Teacher Institute days.

#### September 14, 2018 Half Day In-Service

The Board was presented information on the September 14 Half Day In-Service.

#### Instructional Support Coordinators Update

The Board heard an update on the Instructional Support Coordinators that were implemented this year.

#### Building Operations Reports

Superintendent Rains stated that the Building and Operation Reports are a standing item on the agenda to help keep the board informed of the various projects.

#### District 843 Meeting Report

Mr. Faber attended the August 28, 2018 District 843 Meeting and gave a report to the Board.

#### Public Comments

None at this time.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:26 pm.

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President

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Secretary