This packet contains important information regarding this school year. Please take a moment to read this and go over it with your child.

**The last 2 pages need to be filled out and returned by:**

**Friday, August 31st**

Thank you very much – We are looking forward to a productive and exciting year!!!

**Classroom Discipline**

“The Walker Way” – BE RESPECTFUL, BE RESPONSIBLE, BE SAFE

Procedures/Rules are a part of life and are intended to make our classroom/school a respectful, responsible, and safe environment. Following these procedures/rules fosters a positive learning environment both in and out of the classroom.

**BE RESPECTFUL**

1. When a teacher/adult is talking, be quiet and attentive.
2. Ask for permission before borrowing items from a classmate.
3. Be kind to your classmates with words and actions.
4. Raise your hand for permission to talk and/or leave your seat.
5. Follow directions the **first** time they are given.

**BE RESPONSIBLE**

1. Have all supplies and materials needed for each class.
2. Your work should be neat, legible, and organized.
3. Actively participate in lessons – your input is important.
4. Complete ALL homework, in class assignments, group work, and/or projects.
5. Write ALL assignments in your assignment notebook.

**BE SAFE**

1. Keep hands and feet to yourself
2. Use school supplies appropriately.
3. Walk at all times.
4. Keep classroom floor clear of books, backpacks, boxes, etc…

Students will be expected to follow all procedures as well as other procedures taught throughout the year. Should a student violate any of the above, a proper consequence determined by PBIS, will be issued.

# Homework/Classwork Procedure

\*Missing/Incomplete assignment(s) will be looked at on a quarterly basis across the team. Each quarter the students start fresh.

\*Parents will be notified about missing/incomplete assignment(s) through a Walker Homework Notice (Pink Slip).

\*Unfinished classwork assignments will become homework and turned in the following day.

\*If the assignment is not present at the time of collection, the assignment is considered late. A Walker Homework Notice (Pink Slip) will be issued.

\*Assignments must be turned in the NEXT SCHOOL DAY, and will be marked as late. If the assignment is not turned in the next day, the assignment will be marked as “Missing” and half credit will be given until the assignment is returned.

\*Incomplete/Missing Assignment Notice (Pink Slip) must be returned with parent signature along with completed assignment. If student has completed assignment, but does not have signed pink slip, student will sit out of intramurals until pink slip is returned to school.

\*\*Three (3) incomplete/missing assignments will result in a lunch detention (minor). \*\*Three (3) minors will result in a detention after school (major) and required attendance to after school Academic Assistance.

**Behavior Procedure**

\*Students are expected to behave in an appropriate manner towards adults and their peers. Students demonstrating positive behavior will be rewarded through PBIS. Students demonstrating inappropriate behavior will be given a Walker Disciplinary Referral form. Students who demonstrate poor behavior will be given a consequence.

Consequences that can occur are as follows: verbal warning, loss of intramurals, lunch or after school detention(s), phone call(s) home, a conference with the teacher, change of seat, referral, and/or visit to the office.

Compliance with procedures/rules will result in the following rewards: constructive learning, verbal praise, PBIS tickets, free time, participation in end of year activities, and/or participation in various activities throughout the year.

We will spend time going over these procedures in the beginning of the year. We will also continue to model, review, and address rules as needed throughout the year.

# Classroom Information

### To Contact Us

Please feel free to call us with any concerns/questions you may have. You can contact us at school between 8:10AM and 8:20AM or after school until 3:10PM. The number at school is (815) 464-2285. You may also send a note to school or e-mail.

Mrs. Johnson (ELA)- [tjohnson@summithill.org](mailto:tjohnson@summithill.org)

Mrs. Fischer (Science)- [lfischer@summithill.org](mailto:lfischer@summithill.org)

Mrs. Driscoll (Social Studies)- [ldriscoll@summithill.org](mailto:ldriscoll@summithill.org)

Mrs. Nance (Math)- [jnance@summithill.org](mailto:jnance@summithill.org)

Mrs. Higgins (ELA)- khiggins@summithill.org

## Teacher Pages

Our webpages are located at [www.summithill.org](http://www.summithill.org). Please visit the teacher webpages on a consistent basis. There will be weekly updates on what we are doing each week.

Daily plans are tentative therefore, teacher pages should not be used as an assignment notebook. The student is responsible for recording daily assignments/work in the assignment notebook provided by the school.

## Grades

Grades will be updated as needed, please check them regularly. It is important to track your child’s progress. Please contact us with any questions/concerns.

\*\*Formative assessments will measure students’ progress throughout each lesson/unit. Each formative assessment can be worth 25% of a student’s grade.

\*\*Summative assessments will determine students’ quarterly grade for each class. Summative assessments are worth 75% of a student’s grade.

**Student Information Survey (Please Print Neatly)**

**Please RETURN by Friday, August 31, 2018**

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Father’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Cell Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Father’s Cell Phone#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mother’s E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Father’s E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOME #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Family Information**

Who does the student live with? (Circle all that apply)

Mother Father Stepmother Stepfather Grandmother Grandfather Aunt Uncle

**Medical Information**

Describe any medical/physical conditions and food/medicine allergies your child has that I need to be aware of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Preferred Method of Communication:** Phone or Email (circle one)

Who would you like to be contacted first? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Does your child have DAILY ACCESS to: *(Check all that apply)***

**Computer:\_\_\_\_ Internet:\_\_\_\_ Printer:\_\_\_\_**

**Lunch/Treat Information**

Throughout the year, students will have the opportunity to earn treats/lunch.

Please let us know if there are any of these items your student cannot have.

|  |  |  |
| --- | --- | --- |
| **Lunch/Treat** | **Yes, my student can participate** | **No, my student cannot participate** |
| Cheese Pizza |  |  |
| Doughnuts |  |  |
| Ice Cream/Icee |  |  |
| Candy |  |  |

**PG Movies**

Do you give your child permission to watch PG movies throughout the year? Movies are a part of our curriculum as well as a part of our reward system.

\_\_\_\_\_Yes \_\_\_\_\_No (Student will be provided with an alternate activity in place of movie)

In order to get to know your child, I would like to get some information from you. Share any information that you believe will help us to get to know your child and have a great year!

1. Tell us about your child’s strengths/special abilities.
2. Tell us about your child’s weaknesses/fears.
3. What activities is your child involved in outside of school or after school?
4. What else should we know?

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

August 22, 2018

Dear Parents/Guardians:

Welcome to 6th grade at Hilda Walker. We look forward to working with you and your child this year. Your child will have a different teacher for each subject. Please take a look at his/her schedule on Power School if there are any questions as to who your child has.

During our first week of school, we will be going over our daily routine, procedures in and out of the classrooms, and classroom expectations. This information is attached and we will post it on our webpages.

We are looking forward to an exciting and productive year with you and your child. This school year, your child will learn to take on a lot of responsibility for his/her own success as a learner. He/she will also learn to contribute to the success of our classrooms as a whole. We expect that each student write down his/her homework for every class in the assignment notebook provided to him/her. This will ensure that communication is consistent between school and home as to what needs to be completed on a nightly basis.

We believe our classrooms are diverse populations of 6th graders who are learning and developing individually as well as within groups. Your child will receive the best education when you, your child, and our team work together. Graded work and important subject area information/assignments will be coming home on a daily basis. We will also post other important classroom information and upcoming dates on our web pages. Also, remember to check your email for important information from the school.

There are a lot of great things that we have planned for our team to do to ensure a terrific year! At Curriculum & Expectation Night, on Thursday, August 30th, we will discuss our team procedures/policies and inform you about the curricular areas your child will be studying this year. Please call or email us with any concerns or questions you may have throughout the year.

Walker School: 815-464-2285

(See attached packet for individual teacher email)

We look forward to meeting you at **Curriculum & Expectations Night on Thursday, August 30th at 6:30-7:45.**

Sincerely,

Mrs. Higgins, Mrs. Johnson, Mrs. Driscoll, Mrs. Fischer, and Mrs. Nance