HILDA WALKER IMPORTANT SAFETY NOTICE

August 2022

Dear Parents & Guardians,

Please review the Hilda Walker Arrival and Dismissal Procedures for the 2022-2023 school year. Please see the map as referenced in the procedures below.

Morning Arrival Procedures

Parent Drop-Off

- Parents will use one single lane to drive up to the main entrance from Mary Drew Parkway (Point A).
- Eight (8) cars will line up in front of the school for drop-off. Four cars will line up in front of the crosswalk (Point B), and four cars will line up behind the crosswalk (Point C).
- Parents will always remain in the vehicle. Students will remain in the vehicle until a staff member motions for the student to exit the vehicle.
- Parents will exit the parking lot through the same point of entry (Point A).

Walkers

- Walkers coming from the north side of the school are encouraged to use the multi-use path on the Northwest side of the school which leads from Heritage Drive to the rear of the school (Point I).
- All walkers will enter the building using via Door 1 (Main Entrance)
- A school employee will be stationed by the bridge for both arrival and dismissal times (Point I).
- All walkers coming from the south of the school will follow the same pattern as previous years; a school employee will be stationed at the east access drive and will assist the walkers across Mary Drew Parkway to the sidewalk (Point F).

Bike Riders

- All bike riders coming from the north side of the school are encouraged to use the multi-use path on the northwest side of the school which leads from Heritage Drive to the rear of the school (Point I).
- All bike riders coming from the south of the school will follow the same pattern as previous years. A school employee will be stationed at the east access drive and will assist the bike riders across Mary Drew Parkway to the sidewalk.

- Bike racks are located east of the building for their use, and students must walk their bikes across the street (Point F).

Bus Riders

- Students will sit on assigned seats on the bus. They will sit in the same assigned seat on the way to and from school.
- Upon arrival at school, buses will line up at the rear of the building and students will exit the bus and enter the building through Door 14.

Afternoon Dismissal Procedures

Parent Pick-Up

- Vehicles will enter the parking lot from Mary Drew Parkway (Point A) and line up in front of the building in the same manner as the morning drop off. There will be 4 vehicles in front of the crosswalk and 4 vehicles behind it (Points B and C).
- Parents are not permitted to exit their vehicles for any reason. If a parent needs to enter the building, they will be required to exit the pick-up line and park their vehicle in the parking lot.
- Students will exit the building from Door 1 and will use the sidewalk to walk to their waiting car.
- Students will not cross the parking lot to get to a parked car.
- Vehicles will exit the parking lot through the same point of entry (Point A).

Walkers, Bus Riders, & Bike Riders

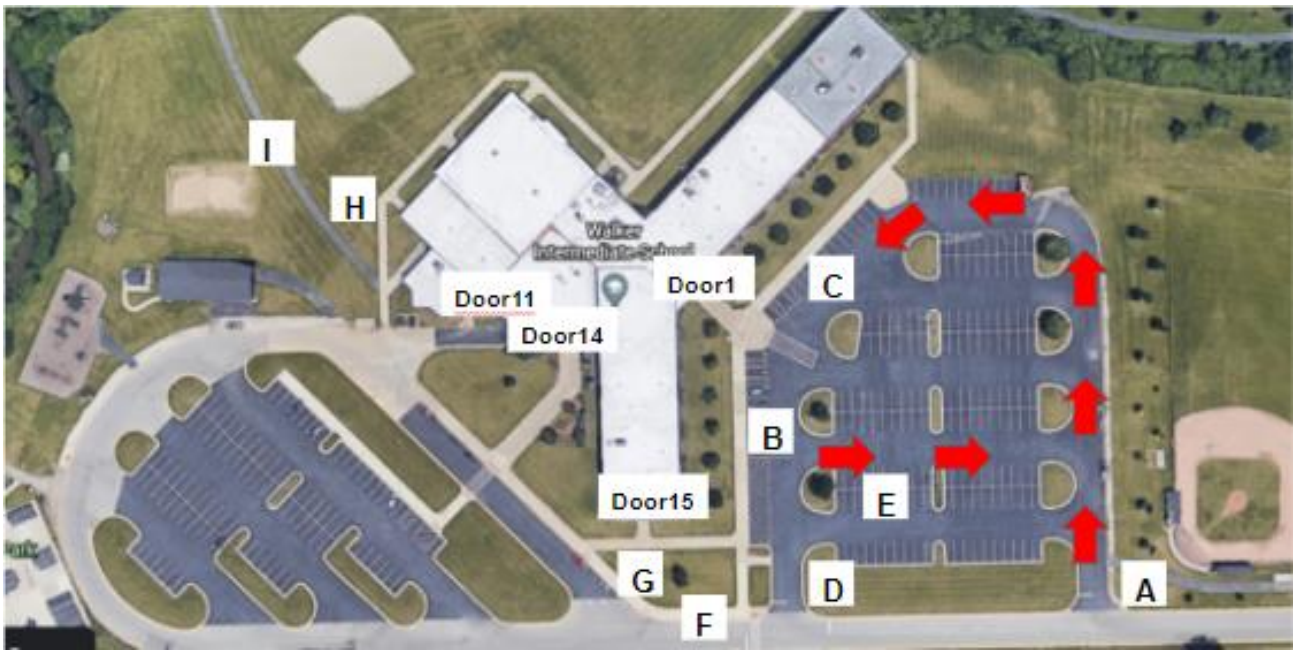
- Students will exit the building via their assigned exits, as directed by their homeroom teacher.
- Bike riders will walk their bike across Mary Drew Parkway with the direction of the staff member helping them cross the street (Point F), or they will use the multi-use paths to the north and west of the school.
- A staff member will assist students across Mary Drew Parkway (Point F).
- Bus riders will be called when their bus arrives and exit via Door 14, as in previous years.

Tinley Park Police Department

- The Tinley Park Police Department will be ticketing cars dropping off and picking up children on Heritage Drive near the walking path. Signs will be posted in that area indicating that students are not to be picked up at that location. All students must be picked up in the front parking lot according to the procedures outlined above.

Thank you in advance for your cooperation and support as we implement these procedures to ensure the safety of our students, staff, and families. We ask that all drivers use extreme caution when driving on school grounds. Arrival and dismissal times are very busy and due to having one point of entry and exit, traffic can become congested. Please refrain from talking on your cell phone during arrival and dismissal, remain alert for busses, students on

foot and on bikes, and please take care to follow the directions given by our supervising staff. We are looking forward to welcoming back our Wildcats back to school this fall!

Sincerely,

Maura K. Carroll, *Principal*