



Summit Hill Junior High School

7th Grade Math Syllabus

2019-2020

Instructor: Mrs. Kelly

Room 162

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"Education is not preparation for life; education is life itself." -- John Dewey

Mission Statement

Within a safe and nurturing community, the students, staff, and parents of Summit Hill Junior High seek to foster personal and academic excellence, treat one another with dignity, respect our environment, embrace diversity, and develop character that merits trust and honor. We encourage positive risk-taking and perseverance in pursuit of our goals.

Mathematics

Welcome to Math class! This class covers mathematical concepts ranging from expressions and ratios to linear equations and graphing. If you should have questions about anything, please ask at any time!

1. The math curriculum will consist of the text, computation of different skills, hands-on activities, and cooperative activities.
2. Daily practice assignments, quizzes, tests, etc. will be assigned throughout the year. Students must use only wide ruled loose leaf and wide ruled spiral notebooks.

School-Wide Discipline Plan

In this classroom, we will be following the school-wide discipline plane that has been established using Positive Behavior Intervention System (PBIS)

Students will...

BE Respectful:

- Respect property of self and others.
- Respect the thoughts and opinion of others.
- Respect the people in this classroom.
- Respect the subject matter.
- Respect due dates for assignments.
- Respect the gum free zone.
- Use appropriate language, tone and volume.

BE Responsible:

- Take responsibility for your actions.
- Take responsibility for your assignments.
- Take responsibility for yourself.
- Be responsible by coming prepared for class.
- Be responsible by arriving to class on time.
- Ask for help when you don't understand.
- Obtain missing work/assignments when absent.

BE Safe:

- Keep aisles and your personal space clean and clear.
- Keep hands and feet to self.
- Keep legs of chair and desk on the floor.
- Use classroom equipment and school supplies as intended for use.
- Pass materials in an appropriate manner.
- Follow safety procedures for drills.

Rewards: Students can earn different rewards throughout the year. Some include, but are not limited to, Spectacular Spartan, Spartan den, quarterly celebrations, and/or classroom prizes.

As a student, what responsibilities do I have in this class?

1. It is the student's responsibility to obey all school rules, teachers, and staff.
2. It is the student's responsibility to bring materials and assignments to class on time.
3. It is the student's responsibility to write homework assignments in student planner every day.
4. It is the student's responsibility to be in class every day.
5. It is the student's responsibility to ask Mrs. Kelly for help.
6. It is the student's responsibility to help care for books, supplies, and all school property.
7. It is the student's responsibility to make-up missed notes, class work, and homework assignments.
8. It is the student's responsibility to make sure you clean up after yourself in the classroom.

Parent Expectations and Responsibilities

1. Ask your child(ren) about their homework on a daily basis. Homework is assigned practically every night; there is no reason why they should not be doing it at home.
2. Look over your child(ren)'s homework daily.
3. Check his/her assignment notebook daily.
4. Encourage your child(ren) to seek help when it is needed.
5. Encourage your child(ren) to be responsible for themselves.

Teacher Expectations:

1. Give the best possible education.
2. Offer help as needed to each individual student.
3. Vary teaching methods for each student's needs.
4. Keep open lines of communication between student, parents, and the school.

Resources:

1. **Teacher:** I will be available by appointment before school, at lunch, and after school.
2. **Study Hall:** Study hall is offered every day at intramural time.
3. **Website:** Visit the school's website for weekly updates, homework lists, and teacher sites. The site is very useful when students are absent or going to be absent. Website can be accessed at www.summithill.org then find link to *Summit Hill Junior High School*. Once on the Junior High site, click on the *Teacher Pages* icon which will list teacher sites including mine which is under *Kelly, Andrea Math 7th*.
4. **Email:** akelly@summithill.org

Assignment Notebook / Planner:

Each student will receive a personal planner during the beginning of the school year. Students must use their planners on a daily basis. Students are expected to bring their planner each and every day to class. The planner also helps parents and guardians to keep track of homework assignments and long-term projects. Parents and guardians are encouraged to check their student's planner at least three times a week to stay informed of upcoming assignments.

Materials needed for class:

A supply list is available at the district office. Supplies I require for class are:

- 1 ½ or 2 inch - 3 ring binder
- 5 pack divider tabs
- 1 subject math spiral – you might have to replenish this throughout the year
- Loose leaf paper
- Pencils – you will use many
- Pens (red)
- Highlighter
- Calculator
- Textbook
- Practice Work
- Daily planner/assignment notebook

Policies and Procedures:

How to enter the classroom:

1. You are to enter the classroom quickly, quietly, and begin the Daily Warmup.
2. You are to sit in your assigned seat.

When you enter the classroom:

1. Sharpen all pencils.
2. Have all materials out that are needed.
3. Begin daily warm-up, take out your practice work, and wait quietly.

What to do when you are tardy:

1. Enter the classroom properly.
2. Take your seat properly and proceed with the rest of the class.
3. Students will receive a detention when receiving their third tardy. Parent(s) will also be contacted after the second tardy.

How to ask/answer questions properly:

1. Raise your hand.
2. Sit patiently, without sound, until you are called on.

Bathroom Procedures:

1. Bathroom use is for emergencies only.
2. Raise your hand with to signify you need to use the washroom.
3. If you have been given permission, please fill out your passbook (located on the bottom right of the current weeks pages in the assignment notebook).
4. Bring the passbook to the teacher for signature.
5. You also have to fill out the bathroom log in the front of the room. **Leave your writing utensil** in the classroom, but **take your planner** with you.
6. Go to the bathroom quickly and quietly.
7. Upon re-entering the classroom, remember the procedure for entering.

Lockers:

1. Lockers are to be used before or after class, not during.

Getting out of seat:

Sometimes it is necessary to get out of your seat to throw something away or sharpen your pencil. Please do not get out of your seat when I or a classmate is talking/presenting. Wait until the speaker has finished, and then ask for permission to get out of your seat. It is important that we are polite to each other.

Procedure for lining up for assemblies:

1. When the teacher tells you to, you are to line up in a single file line.
2. You will walk through the hallway quietly.
3. When entering the gym, you will sit with the class and wait for further instruction.
4. Understand that students who choose to behave in an inappropriate manner may not be eligible to attend the next assembly and may be subject to further disciplinary action.

Tornado/fire/lockdown drills:

The procedure for each of these drills are posted by the door. Make sure you familiarize yourself with them. Mrs. Kelly will show students where to go during a drill. During any drill, you **MUST** remain quiet and wait for instructions from Mrs. Kelly.

Procedure for test/quiz taking:

1. Enter the classroom properly.
2. Take out paper, pencil, calculator, and notes
3. Wait quietly for further instructions.

When you are absent:

1. Students receive the number of days of the absence plus a day to turn in any work from absence.
2. It is your responsibility to get the notes that you have missed from another student.
3. If a student is going to be gone for a length of time please notify the teacher, so work can be prepared or set aside for the student to complete.
4. You can always refer to Mrs. Kelly's school webpage or the classroom assignment notebook to find out what you missed.

When you are absent for a test/quiz:

1. You are to make an appointment with me to take the quiz or test that you have missed.
2. **You are responsible** for keeping this appointment.

Late Work:

1. Make sure that the proper heading is at the top.
2. Attach "Late Practice Notice" to the practice work.
3. Place in the appropriate tray.

Note-Taking:

1. You are to have a spiral **just for math**.
2. You will create a Table of Contents on the first 2 pages of your notebook.
3. Number the proceeding pages on the top outside corner of each page, front and back.
4. Each day that notes are taken you will fill out the Table of Contents. You will put the date, lesson title, and the page number where you will be taking notes in your notebook.
5. On the page where you will be taking notes you will write the date in the left margin and the lesson title on the top center line. You will not need to start a new page each day. Just continue where you left off.
6. *It is a good idea to keep copious notes. You will be allowed to use notes on test/quizzes!*

Practice Completion:

Practice work usually involves completing class work not finished during the school day. Outside practice will be given to reinforce or enrich classroom instruction. Students should plan on practice work at least four times a week. An assignment may be given over the weekend if it was not completed during the week, or in case of a long-term assignment or research project requiring additional time. If the assigned classwork has not been completed, the student is encouraged to use the time at home for reviewing, reading, or enrichment.

Mrs. Kelly expects all papers to have a heading (as seen below)

	Name (First and Last) Date Period # (K-__) Assignment (with page and item numbers)

To complete practice work assignments:

Write the original problem from the book. Underneath the original problem SHOW ALL WORK necessary to complete the problem. The work needs to be completed VERTICALLY, not horizontally. CIRCLE your final simplified answers.

Grading Practice Work:

1. You are to use a marking pen to grade practice work.
2. While grading the work, you are to only mark answers wrong. **NO** other markings need to be made (i.e. stars, smiley faces)
3. Questions/repeats need to be asked when the teacher is done giving the answers.
4. When finished grading, the score should be written at the top of the page and circled so that it's easy to see.

NWEA Testing:

Students will be responsible for taking three rounds of NWEA tests in math and reading. Students are to record their scores in their assignment notebook. Testing dates will be announced beforehand.

Formative Assessments (practice work and quizzes):

Practice work will be given daily. Quizzes will be at the end of each topic. Quizzes are quick assessments to show me the understanding students have of the concepts that have been presented in class.

Summative Assessments (tests):

Tests will be given at the end of each Chapter/Unit to show the students mastery of the concepts that have been covered. All students have the option or redoing incorrect problems for half credit back. Students must follow proper redo procedures to receive the credit.

Redo Procedures:

<u>Work</u>	<u>Explanation</u>
Students will show all the work to correctly complete the problem that was missed. ALL work must be shown.	Students will write two sentences about the work. One about what they originally did wrong in the problem and the other about how they fixed the problem.

Grading Scale... Remember Mrs. Kelly does not give grades; you earn them!

The student's grade is determined by the number of points he or she earns out of a total number of points possible. Tests are given at the end of each unit and quizzes will occur between tests. **Cheating on a test, quiz, or an assignment will not be tolerated. Those students found cheating will receive a zero for the assignment/quiz/test.**

The grading scale is as follows:

A 90-100% B 80-89% C 70-79% D 60-69% F 59-50%

****** The teacher reserves the right to make changes in the schedule, assignments, tests, quizzes, and projects as needed. In the event of a major changes, students will be given notice.******